Basic Computers

Julie Ross BSN, RN

PN Network
Student Directories

- Everyone gets own directory while attending
- Full access to programs available on network
- Use of Inappropriate Sites PROHIBITED!!!
  - Will result in dismissal
- NO PRINTING ALLOWED FOR PERSONAL OR POWER POINTS!!!
  - May print small documents not power points for classroom use.

Student Directory

- DIRECTIONS
  - Username
    - C99
    - First initial
    - Last name
      - Example Julie Ross..c99jross
  - Password
    - Prompt to change upon first login
    - Password 1234
    - Change to something easy to remember but not easy for anyone else to figure out

Student Directory

- Word Files
  - Save to own directory
- Use “save as”
  - Window will appear
  - Click down arrow
  - Pick your directory
  - Jross on internet 01
  - At bottom name file
  - Then click save

www.wbpracnsg.com

- Go to web page
- Current Student section
  - Courses/outlines
- Log in: student
- Password: wbpracnsg
- Save as:
- Then write to disk or save to flash drive

The Practical Nursing Program of the Wilkes-Barre Area Vocational-Technical School - Windows Internet Explorer
http://www.wbpracnsg.com/students.htm?pg=outlines
Google
File Edit View Favorites Tools Help
Verizon Broadband Enter Keyword(s) Web Search Top Picks E-Mail Web Space Help Off
The Practical Nursing Program of the Wilkes-Barre Are...

Wilkes-Barre PRACTICAL NURSING A.V.T.S.

Give Us a Year and We'll Give You a Career

Future Students
- Application
- F.A. Information
- Tuition and Costs
- ESL Requirements
- Testing Information
- Nolo Contendere

Current Students
- Calendar
- Courses/Outlines
- Assignments
- Clinical

Faculty & Staff
- Names & Emails

Alumni
- Notices
- About

Transcript Requests

Wilkes-Barre Area Vocational Technical School
350 Jumper Road, Plains Township, PA 18705

Current Students

Login:

Password:

enter

The Practical Nursing Program of the Wilkes-Barre Area Vocational-Technical School - Windows Internet Explorer
http://www.wbpracnsg.com/outlines.php
Google
File Edit View Favorites Tools Help
Verizon Broadband Enter Keyword(s) Web Search Top Picks E-Mail Web Space Help Off
The Practical Nursing Program of the Wilkes-Barre Are...

Wilkes-Barre Area Vocational Technical School
350 Jumper Road, Plains Township, PA 18705
(570) 822-6539
(570) 829-5013 - fax
info@wbpracticalnursing.com

Courses

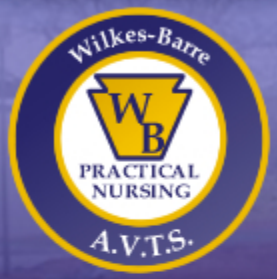
I. LEVEL I
- A. Anatomy & Physiology (A&P)
- B. Pharm I/NAPNES I
- C. Nursing I
- D. P&V I
- E. Gerontology
- F. Nutrition
- G. Calculation
- H. Computers

II. LEVEL II
- A. Nursing II
- B. NAPNES II
- C. Nursing Process
- D. Medical-Surgical Nursing I
  1. Reproductive Powerpoint
  2. GI
  3. Respiratory
  4. Musculoskeletal

III. LEVEL III
- A. NAPNES III
- B. IV Therapy
- C. OB
- D. Medical-Surgical II
  1. GU
  2. Integumentary
  3. Immunity
  4. Endocrine
  5. Special Senses

IV. LEVEL IV
- A. NAPNES IV
- B. PEDS
- C. Mental Health
- D. P&V II
- E. Medical-Surgical III
  1. Cardiovascular
  2. Blood & Lymph
  3. Neuro

The Practical Nursing Program of the Wilkes-Barre Area Vocational-Technical School - Windows Internet Explorer
http://www.wbpracnsg.com/AnatomyandPhysiology.htm
File Edit View Favorites Tools Help
Verizon Broadband Enter Keyword(s) Web Search Top Picks E-Mail Web Space Help Off
The Practical Nursing Program of the Wilkes-Barre Are...



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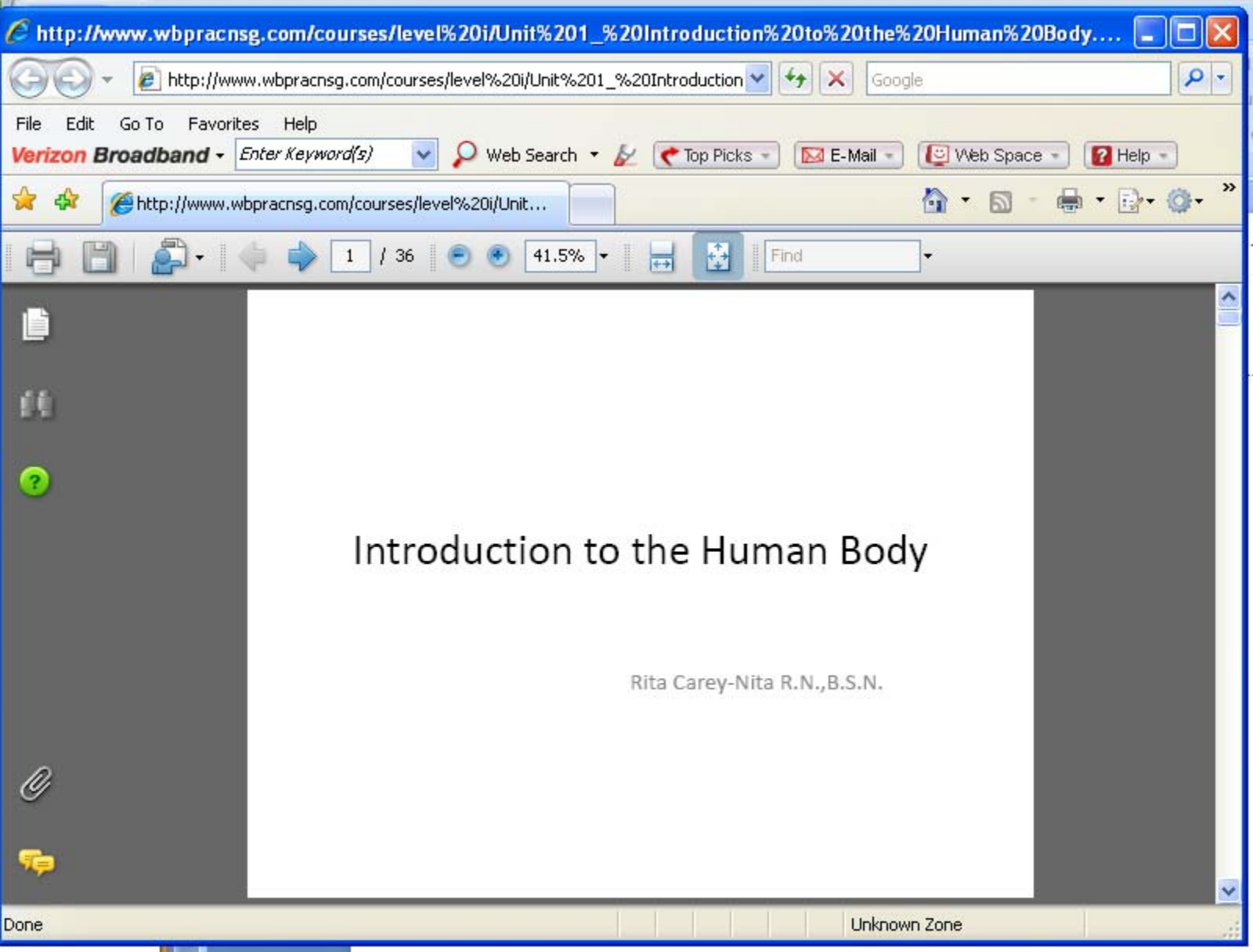
350 Jumper Road, Plains Township, PA 18705

Anatomy & Physiology

- A&P Outline
- Unit 1 Intro to human body.pdf
- Unit 1 Basic Chemistry.pdf
- Unit 1 Microbiology.pdf
- Unit 2 Cell.pdf
- Unit 2 Cell Metabolism.pdf
- Unit 3 Tissues & Membranes.pdf
- Unit 3 Integumentary System.pdf
- Unit 4 Skeletal.pdf
- Unit 5 Muscular System.pdf
- Unit 6 Nervous System Part I.pdf
- Unit 6 Nervous System Part II.pdf
- Unit 7 Sensory System.pdf
- Unit 7 Endocrine.pdf
- Unit 8 Blood.pdf
- Unit 8 Heart.pdf
- Unit 9 Circulatory System.pdf
- Unit 9 Immune System.pdf
- Unit 9 Lymphatic System.pdf
- Unit 10 Digestive System.pdf
- Unit 10 Respiratory System.pdf
- Unit 11 Reproductive System.pdf
- Unit 11 Urinary System.pdf
- Unit 11 Water, Electrolyte & acid & base Balance.pdf

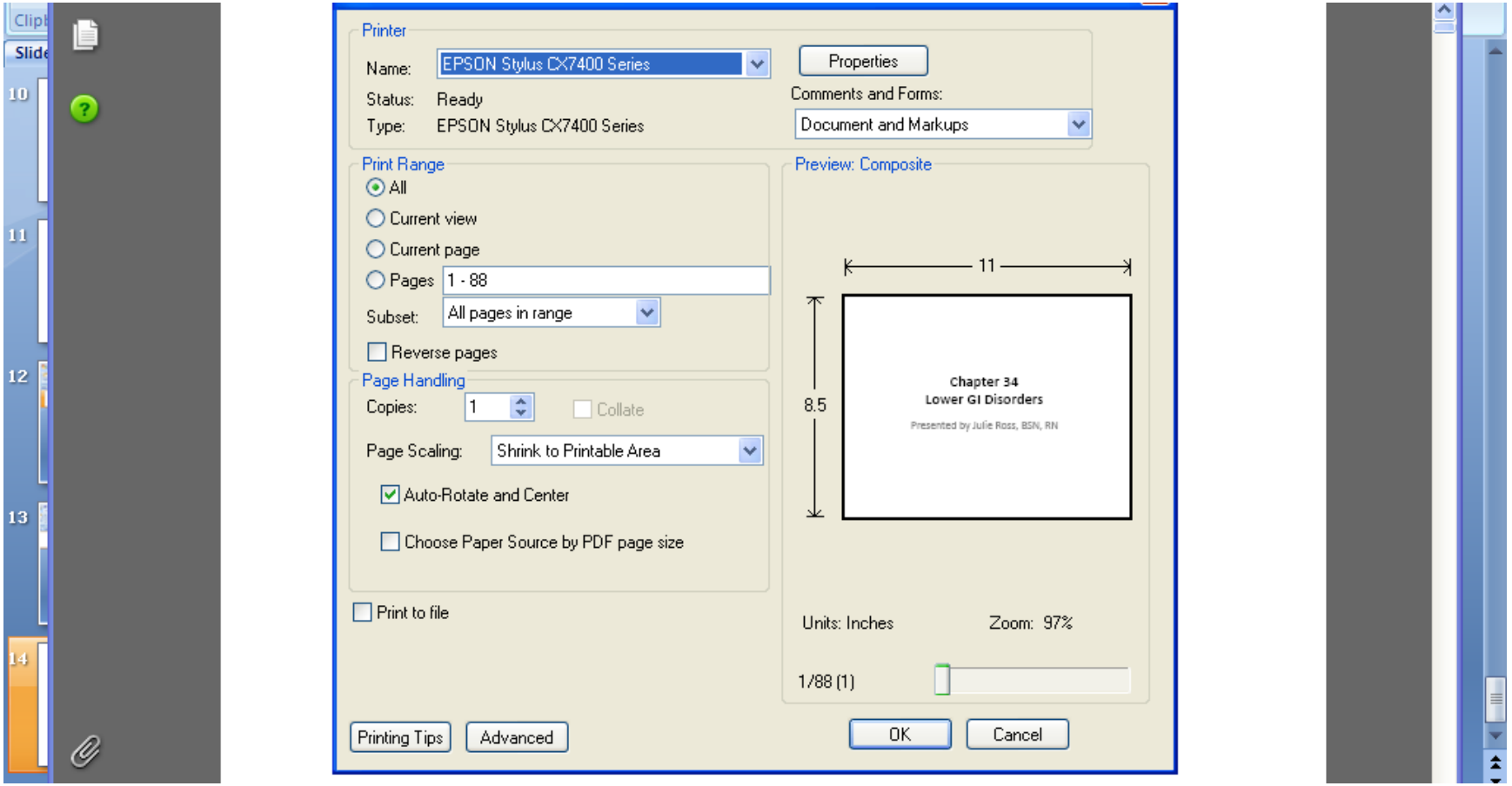


Find
Replace
Select
Editing

Click to add notes

14 of 19 "Office Theme" 69%

Printing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Document and Markups
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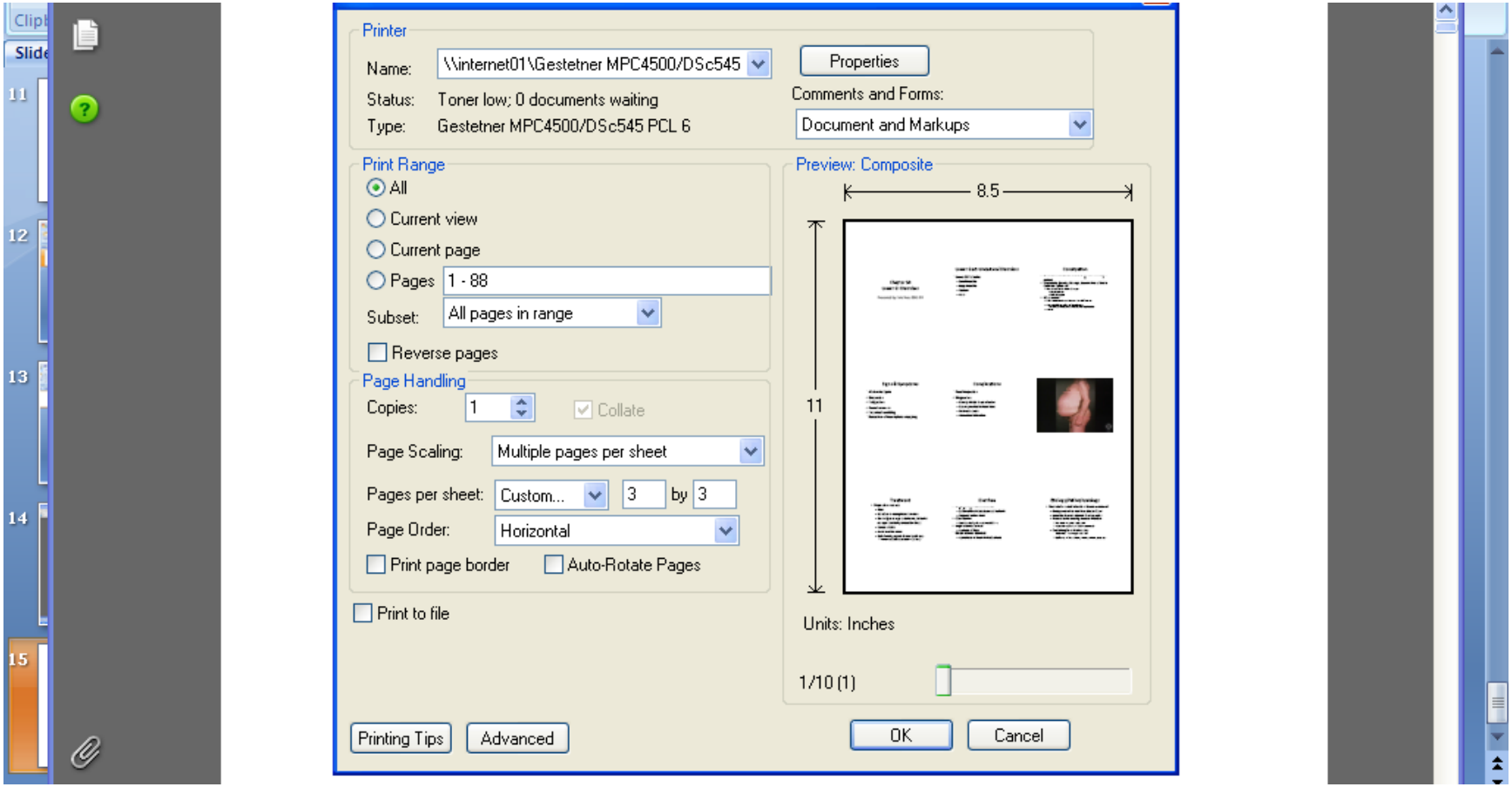
All
Current view
Current page
Pages 1 - 88
Subset: All pages in range
Reverse pages
Page Handling
Copies: 1
Collate
Page Scaling: Shrink to Printable Area
Auto-Rotate and Center
Choose Paper Source by PDF page size
Print to file
Preview: Composite
11
8.5
Chapter 34
Lower GI Disorders
Presented by Julie Ross, BSN, RN
Units: Inches
Zoom: 97%
1/88 (1)
Printing Tips
Advanced
OK
Cancel

Printing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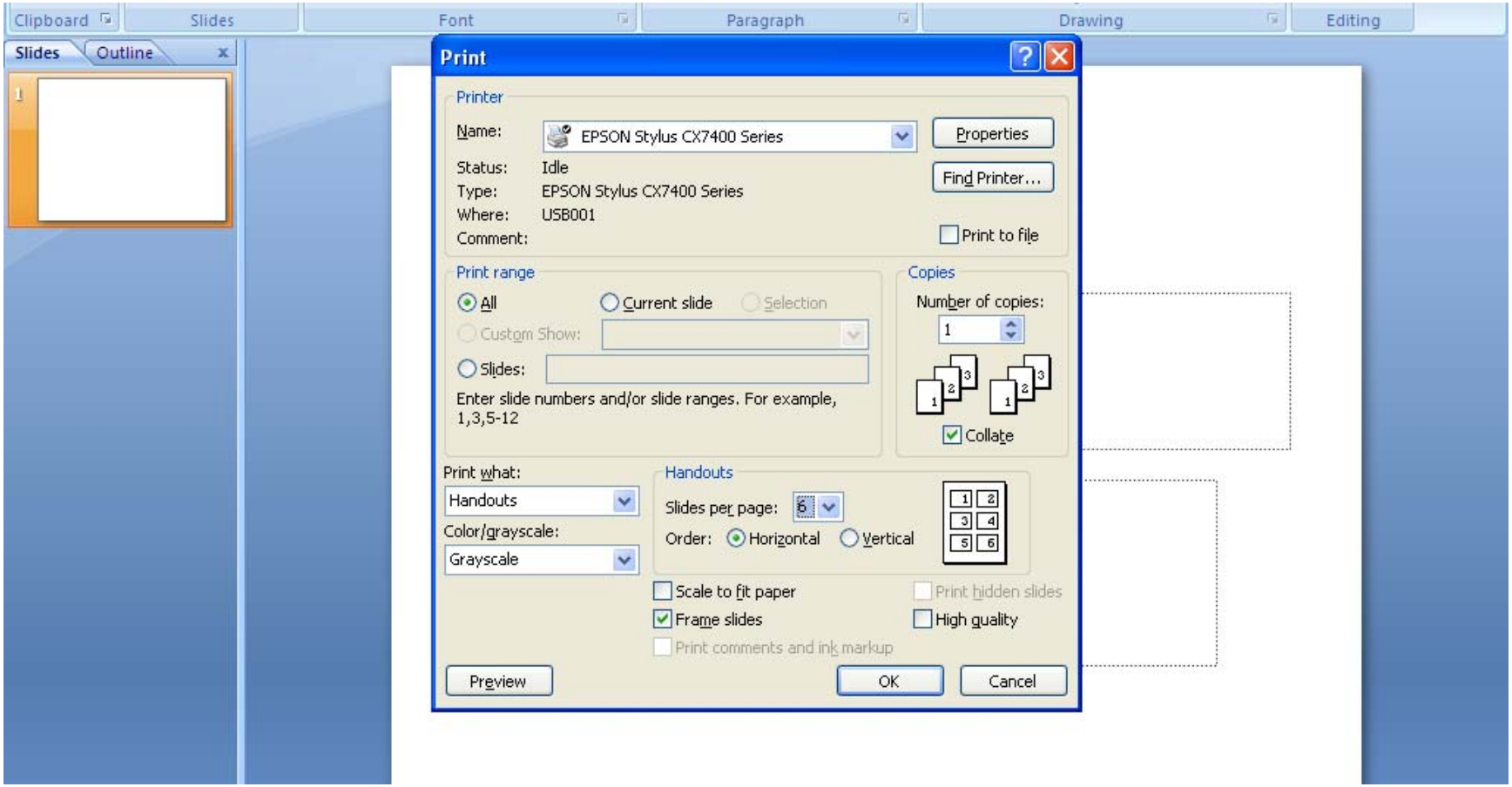
Document and Markups
Print Range
All
Current view
Current page
Pages 1 - 88
Subset: All pages in range
Reverse pages
Page Handling
Copies: 1
Collate
Page Scaling: Multiple pages per sheet
Pages per sheet: Custom... 3 by 3
Page Order: Horizontal
Print page border
Auto-Rotate Pages
Print to file
Preview: Composite
8.5
11
Units: Inches
1/10 (1)
Printing Tips
Advanced
OK
Cancel

Printing


Clipboard
Slides
Font
Paragraph
Drawing
Editing
Slides
Outline
Print
Printer
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EPSON Stylus CX7400 Series
Properties
Status: Idle
Type: EPSON Stylus CX7400 Series
Where: USB001
Comment:
Find Printer...
Print to file
Print range
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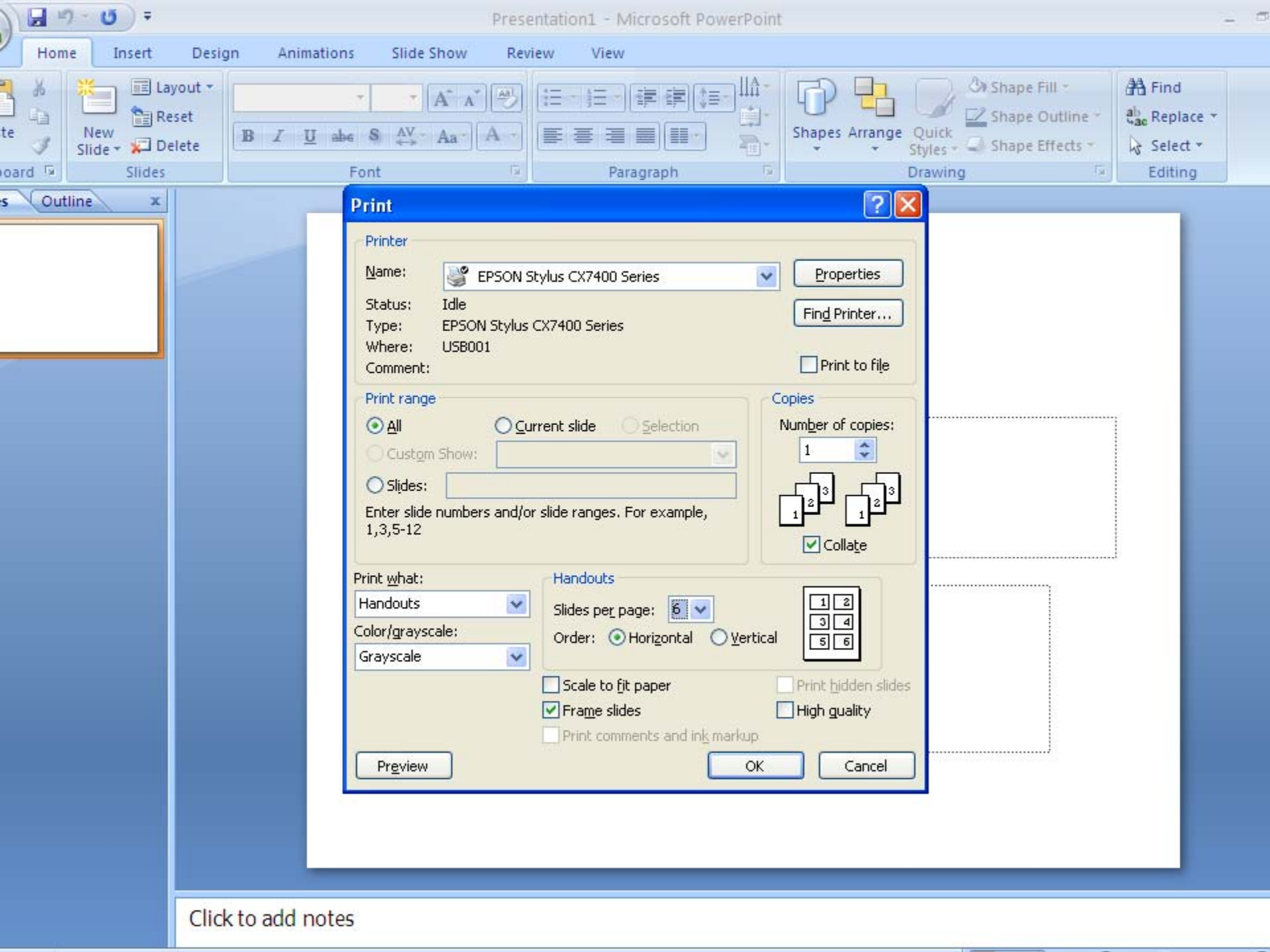
Current slide
Selection
Custom Show:
Slides:
Enter slide numbers and/or slide ranges. For example, 1,3,5-12
Copies
Number of copies:
1
Collate
Print what:
Handouts
Color/grayscale:
Grayscale
Handouts
Slides per page: 6
Order: Horizontal Vertical
Scale to fit paper
Frame slides
Print comments and ink markup
Print hidden slides
High quality
Preview
OK
Cancel


Presentation1 - Microsoft PowerPoint
Home
Insert
Design
Animations
Slide Show
Review
View
Layout
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Delete
New Slide
Slides
Font
Paragraph
Shapes
Arrange
Quick Styles
Shape Fill
Shape Outline
Shape Effects
Drawing
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Properties
Status: Idle
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Where: USB001
Comment:
Find Printer...
Print to file
Print range
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Slides:
Enter slide numbers and/or slide ranges. For example, 1,3,5-12
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Collate
Print what:
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Color/grayscale:
Grayscale
Handouts
Slides per page:
6
Order:
Horizontal
Vertical
Scale to fit paper
Frame slides
Print comments and ink markup
Print hidden slides
High quality
Preview
OK
Cancel
Click to add notes

Student Directory

- When finished with computer
- Go to Start
- Choose log off
- ALWAYS LOG OFF YOUR NAME
- INADVERTENT USE HAS OCCURRED IN THE PAST!!!

Entrance Counseling

- www.aessuccess.org